

DEPARTMENT OF FLORIDA

VETERANS OF FOREIGN WARS
OF THE UNITED STATES



SCHOOL OF INSTRUCTION AND INFORMATION
QUARTERMASTER AND TRUSTEES

2019 - 2020

STATE COMMANDER

Tony Purdy

tpurdy@vfwfl.org



STATE ADJUTANT/QUARTERMASTER

Eugene “Gene” Perrino, SR.

gperrino@vfwfl.org

(352) 622-5126

STATE INSPECTOR

Don Bult

inspector@vfwfl.org

(904) 529-8869

**The POST QUARTERMASTER
IS ONE OF THE MOST IMPORTANT
OFFICERS IN THE POST**

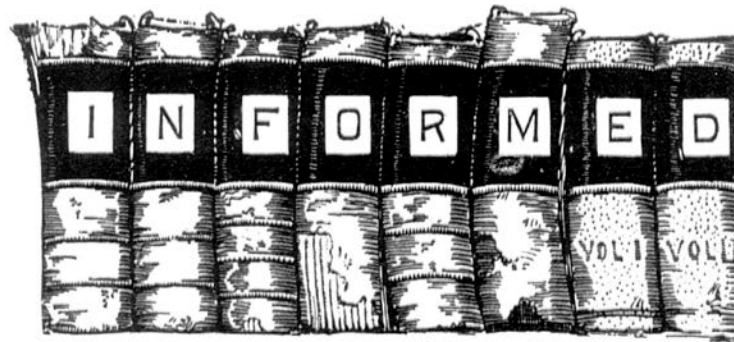
WHY?

Firstly – He or She fills a Post Officer Position that is more permanent in nature than the Cdr, Sr Vice, etc.



Secondly- ALL Assets of the Post
physical and financial
are put in their charge.

WHAT ARE THE DUTIES OF THE POST QUARTERMASTER?



Qualify and secure a bond in a sum equal to the amount of liquid assets for which he or she may be accountable in accordance with Section 703 of the National By-Laws.

Collect all monies due the Post and have charge of the *funds, securities and other property of the Post, all of which shall be placed in his or her care.*

He or She shall be the
ACCOUNTABLE OFFICER of the Post
and the Treasurer of ALL
committees handling funds.

Disburse funds as properly authorized
by the Post using accepted banking
practices. Unless otherwise provided
in Post By-Laws, all disbursements of
Post funds SHALL BEAR THE
SIGNATURE OF THE QUARtermaster
or other persons AUTHORIZED BY THE
QUARtermaster.

Other persons authorized by the Quartermaster must be bonded in a sum at least equal to the amount of liquid assets for which he or she may be accountable. Assistant QM must be a VFW member.

Receive membership dues
and forward the appropriate dues
and fees to National immediately
upon receipt as prescribed in
Section 104 of the National
By-Laws.

Provide the Post Trustees with all records, files and statements required as necessary for the preparation of the Post Trustee's Report of Audit.

Must forward a copy of each
Trustee's Report of Audit to the

Department at:

VFW, Dept. of Florida

543 N E Sanchez Ave

Ocala FL 34470

or emailed to:

statercp@vfwfl.org

Maintain a ***Relief Fund*** as prescribed in Section 704 of the National By-Laws.

Reconcile and verify all transactions listed on ALL bank statements.

Trustee's need to check transactions.

Books and Records shall be maintained in a legible and uniform format.

Record keeping may be by electronic means provided a backup is maintained.



Books and Records shall be available for inspection by authorized Officers and Post Members at all reasonable times.

Unless specifically authorized by the Post to remove such books and records from its facilities, they will be kept at the Post facilities.

Provide access and transfer to his or her successor or anyone designated by higher authority, without delay, all books, records, papers, monies, securities, passwords and other property in your possession or control.

Comply with and perform all duties required of him or her by the laws and usages of this organization, applicable By-Laws and orders from lawful authority and perform such other duties as are incident to such office.

Report on transactions concerning receipts and expenditures, for any given period, at a regular or special meeting of the Post.



Lastly,
File appropriate forms as required by
Federal, State and Local Statutes or
regulations.

QUARTERMASTER

RESPONSIBLE FOR ALL FUNDS

COLLECTS ALL MONIES

SIGNS ALL CHECKS

KEEPS THE FINANCIAL RECORDS

QUALIFIES AND SECURES A BOND

ALL FINANCIAL MATTERS

RESPONSIBLE

ACCOUNTABLE

TRACEABLE



NO ONE DOES MORE FOR VETERANS.

OFFICERS' DUTIES

THE POST TRUSTEES

The Post Trustee is an elected auditor –

Examines accounts and accounting records.

Compare the charges with the vouchers.

Verify deposits and checks with appropriate backup paperwork.

Verify balance sheets and income items.

Trustees play a vital role in ensuring the funds of the Post are audited and accounted for accordingly.

Post Trustees are primarily the *watchdogs* of the Post funds.

They make certain no one has their fingers in the till and the assets of the Post are safeguarded and protected.

Equally important should be the prevention of fraud.

The Trustees' audits must cover all activities, including the club rooms, the bar, bingo, or any other source of income or financial transactions.

Uniform System Ledger of Post Records and Accounts

The Receipts, Expenditure and Distribution Ledger is the most important financial record of the Post. It provides a means of maintaining uniform records of the financial transactions of the Post.

Provides:

A record of the Post's financial condition

Accurate audits of the Post funds.

The balance shown in the ledger at the end of the month must be in agreement with the bank statement(s), checkbook(s) and with the receipt book and vouchers or orders.

Electronic based methods utilizing differing types of accounting software utilizes this Standard System of Accounting.

Quartermasters utilizing these methods must ensure that the basic principles of the Uniform System of Post Records and Accounts are not lost and that all electronic records are routinely backed-up.

The ledger contains various rows and columns for specific entry; each row represents a specific transaction and explains the when, who, why, how of each receipt and disbursement. It further explains, in detail, how each is distributed throughout the Post's funds.

The First Four Column Headings Of Our Ledger Are:

DATE: Represents the day and month of the transaction.

FROM or TO: Represents the individual, group, or corporation to which the transaction is associated.

REASON: Represents the transaction's purpose such as donation, mortgage, or member dues.

RECEIPT or CHECK NO.: Represents the method of transaction. This may be a check number, transaction number, DBT, receipt number, etc.

Following Columns Heading Of The Ledger

CASH and BANK - RECEIVED and EXPENDED:

Represents the amount of the transaction.

Total amount received is entered in the RECEIVED portion of the CASH AND BANK column.

Total amount expended is entered in the EXPENDED portion of the CASH AND BANK column.

NATIONAL AND DEPARTMENT DUES:

Annual and Life Member Dues Received from Member and Payments to National.

POST GENERAL FUND:

All transactions for the operation of the Post not accredited to other funds.

POST RELIEF FUND: (Restricted - Section 704)

Aid of veterans and families, Buddy Poppies, Patriotic Education, Perpetuate the Memory of Veterans, Armed Forces and Comfort of Survivors.

Additional Blank Columns exist to allow for extra funds.

These columns used to record the detailed transactions for funds designated by Post.

Examples:

Building / Post Home Fund

Canteen Fund

Honor / Color Guard Fund

Others as designated by Post

EVERY TRANSACTION WILL BE LOGGED INTO THE LEDGER

Ledgers
Receipts
Quartermaster Monthly Statement
Audits

Post - Ledger - Quartermaster Receipts, Expenditures, Distribution Records

Date		Account Title			Cash & Bank		National / Dept Dues		Admission/Application Fees		Post General Fund		Post Relief Fund		Dues Reserve Fund		Post Home Fund		Post Club / Canteen Fund		
					Total Received	Total Expended	Received	Expended	Received	Expended	Received	Expended	Received	Expended	Received	Expended	Received	Expended	Received	Expended	
2017	From or To	Transaction Description	Receipt or Check #	X	Post Ref.	Received	Expended	Received	Expended	Received	Expended	Received	Expended	Received	Expended	Received	Expended	Received	Expended	Received	Expended
Mon.	Day	Bal. Forward				16,965.46						9,859.32		3,682.98		0.00		2,613.79		809.37	
Jul	2	Adam Furst	Cont Dues			40.00		29.50				10.50									
Jul	3	VFW National	Dues Payout		Auto Deposit	21.00						21.00									
Jul	5	VFW National	Debbie Spencer Dues				29.50	29.50													
Jul	7	Ed Harm	New Dues			40.00		29.50				10.50									
Jul	9	Glenn Smith	Life Member Dues			265.00		265.00													
Jul	10	VFW National	Glenn Smith LM Dues				265.00	265.00													
Jul	11	VFW National	Ed Harm New Dues				29.50	29.50													
Jul	11	Dept of Florida VFW	VAWS Bay Pines		1375		200.00							200.00							
Jul	11	Dept of Florida VFW	Buddy Poppy Order		1376		230.00							230.00							

Jul	12	Canteen	Sales	224	3,498.62														3,498.62	
Jul	14	123 Distributor	Liq inv 59832	1377	534.76														534.76	
Jul	15	Canteen	Sales	225	19.00														19.00	
Jul	15	Publix	Juices/milk		19.00														19.00	
Jul	16	Auxiliary	Donation	226	50.00			50.00												
Jul	17	Julie Jude	Donation Building	227	100.00										100.00					
Jul	17	Buddy Poppy	Distribution	228	150.00					150.00										
Jul	20	Amy Adams	VOD Winner	1378	100.00							100.00								
Jul	23	Don Wright	Veteran in need	1379	200.00							200.00								
Jul	25	Dale County Utility	Water	1380	89.00					89.00										
Jul	29	VFW National	Life Member Payout	Auto Deposit	467.84					467.84										
Jul	29	Steve Jones	Reinstate Dues	229	40.00	29.50				10.50										
Totals for Month					4,691.46	1,696.76	353.50	324.00	0.00	0.00	570.34	89.00	150.00	730.00	0.00	0.00	100.00	0.00	3,517.62	553.76
Previous Month + Current Month Totals				TOTALS:	21,656.92		353.50		0.00		10,429.66		3,832.98		0.00		2,713.79		4,326.99	
Current Month Expenses				EXPENSES:	1,696.76		324.00		0.00		89.00		730.00		0.00		0.00		553.76	
CARRIED FORWARD TO NEXT MONTH				TOTALS:	19,960.16		29.50	31	0.00		10,340.66		3,102.98		0.00		2,713.79		3,773.23	

**Each column is totaled at the bottom of the page:
showing the amounts of all receipts and expenditures.
Additionally, you will calculate the funds balance.**

Subtract the Expenditures from The Receipts to yield the Fund Balance

This allows for the Quartermaster, at a regular Post meeting, to give a no frills financial report.

The Ledger should be balanced at the end of each page and at the end of the month. This will assist the Post Trustees in auditing the books.

1. Top line shows amount of cash in the bank brought over from the previous month and the breakdown of the money into different funds.

2. Annual Dues Receipts – Full amount into Cash and Bank. (\$29.50) of dues is entered under National and Dept Dues. Remainder is split 50/50 to General Fund and Dues Fund.

Life Dues Receipts – Full amount into Cash and Bank. Full amount into National and Dept. Dues.

3. If the figure shown under CASH AND BANK is the same as shown in your checkbook stub and the bank statement, your books are in order.

It is important that the Post Quartermaster's records are neat and in order at all times, and that all bills and receipts are filed by month. It is also advisable if the Post uses a large checkbook, that the returned cashed checks be attached in the checkbook to the corresponding check stub. All Quartermaster financial records are retained forever.

Miscellaneous Receipt Form

Each Post Quartermaster should be equipped with the forms and records incident to the office. One form being the Miscellaneous Receipts Form It is of the utmost importance that proper receipts are issued for ALL money received including donations and dues.

THESE RECEIPTS ARE AVAILABLE IN THE VFW STORE - ITEM NUMBER 04200

	Veterans of Foreign Wars of the U.S.
	POST NO. <u>14001</u>
	MISCELLANEOUS RECEIPT NO. <u>221</u>
	DATE <u>4/02</u> 20 <u>XX</u>
RECEIVED FROM	
<u>Adam Furst</u>	<u>5901 Here St</u>
NAME	ADDRESS
TEL. NO. <u>382-5264</u>	<u>Gordtown, USA</u>
AMOUNT <u>\$43.00</u>	FOR <u>Continuous Dues</u>
AUDITED	NOTE: THIS RECEIPT DOES NOT TAKE THE PLACE OF AN OFFICIAL MEMBERSHIP CARD.
POSTED PAGE	
	<u>Joe Honest</u> QUARTERMASTER

Authority to Disburse

A Quartermaster may NOT disburse the funds of the Post without receiving proper authority from that Post by action on the floor at a regular or special meeting and the approval of the Post Commander.

Vouchers or Orders

All vouchers, orders and invoices must be self-explanatory and show clearly to whom the money is to be paid, how much is to be paid and for what, set forth in detail. If the payment is reimbursement for expenditures already made, the voucher or order must be supported by the receipted bills made in detail. If it is for a bill being presented for payment, the itemized bill must accompany the voucher, order or invoice and remain a part of that voucher or order in the permanent file.

Always keep this in mind, you can never have too much proof for the proper receipt and disbursement of funds, because doubt can attach to any person, despite a record of probity and honesty. A Quartermaster may, with or without cause, be called upon at any time to account for stewardship. Never honor a voucher marked "miscellaneous expense." If such expense cannot be detailed and itemized for Post approval, you are not required to make that disbursement.

POST No. 14001

DRAFT No. 63

April 7 20 XX

TO City Power and Light

FOR electric bill

POST No. 14001

DRAFT No. 63

VETERANS OF FOREIGN WARS OF THE UNITED STATES

TO THE QUARTERMASTER
PAY TO THE ORDER OF
City Power and Light



April 7 20 XX

THE SUM OF Ninety-four and 53/100 \$ 94.53

FOR electric bill

Ken Price

TRUSTEE

COMMANDER

TRUSTEE

TRUSTEE

M. Manner

ADJUTANT

Monthly Financial Statement Quartermasters Details of Receipts and Disbursements

It is not intended to replace the Receipts, Expenditure and Distribution Ledger. It is a form designed to assist Post Quartermasters in the listing of Receipts and Disbursements between and during Post meetings for the purpose of providing Post Trustees and the Post Adjutant with a continuous record of the financial operation of the Post. All receipts and disbursements must be itemized in detail.

Receipt Number	Description Of Receipt	Amount	Check Number	Description of Disbursement	Amount
221	Adam Furst	40.00		VFW National	29.50
	VFW National	21.00		VFW National	265.00
222	Ed Harm	40.00		VFW National	29.50
223	Glenn Smith	265.00	1375	Dept of Florida VFW	200.00
224	Canteen Sales	3,498.62	1376	Dept of Florida VFW	230.00
225	Canteen cash	19.00	1377	123 Distributor	534.76
226	Auxiliary	50.00		Publix	19.00
227	Julie Judd	100.00	1378	Amy Adams	100.00
228	Buddy Poppy	150.00	1379	Don Wright	200.00
	VFW National	467.84	1380	Dale County Utility	89.00
229	Steve Jones	40.00			
TOTAL DISBURSEMENTS					1,696.76

This is to certify this Report has been Audited and Found Correct

Trustees Signatures

TOTAL RECEIPTS 4,691.46

STATEMENT OF FUNDS	Balance Last Month	Receipts For This Period	Disbursements for this Period	Balance this Period
National and Department Dues	0.00	353.50	324.00	29.50
Admission and Application Fees	0.00	0.00	0.00	0.00
Post General Fund	9,859.32	570.34	89.00	10,340.66
Post Relief Fund	3,682.98	150.00	730.00	3,102.98
Dues Reserve Fund	0.00	0.00	0.00	0.00
Post Home / Building Fund	2,613.79	100.00	0.00	2,713.79
Club / Canteen Fund	809.37	3,517.62	553.76	3,773.23
Bonds and Investments				
TOTALS	16,965.46	4,691.46	1,696.76	19,960.16

The Above Statement of Funds must be completed by the Quartermaster and read at each Meeting.

READ CAREFULLY INSTRUCTIONS IN THE QUARTERMASTER MANUAL

Trustee's Examination and Audit.

Must ascertain if all receipts and disbursements have been properly listed and that properly approved vouchers or orders are in evidence to cover and authorize all disbursements.

Ensure all checks are properly signed (countersigned by the Post Commander if required by the Post By-Laws).

Must be satisfied that the receipts of the previous meeting have been properly deposited in the bank by examining the bank receipted deposit slip.

Upon examination and audit of the statement, if found to be correct, they should so certify by signing the audit.

Distribution of this form is as follows: Original to Department Quartermaster and copy retained by Post Quartermaster.

Post Trustees make quarterly audits of certain records and submit proper reports thereof. Any negligence on their part in complying may make them individually and collectively liable for any loss the Post may suffer. Although the Trustees may not actually misuse Post funds, they do become, in case of loss, accessory to the act by reason of not performing their duties as prescribed by law and in accordance with their obligation. Keep in mind that bonding company liability is contingent with the compliance of VFW By-Laws by Post Officers.

An honest, accountable officer never has to be forced to render a report and always welcomes an inspection of his or her records.

Post Trustees' Report of Audit

Preparation and Completion:

At the end of each quarter is the duty and responsibility of the Post Trustees. In those instances where, upon recommendation of the Post Trustees and authorization by the Post, qualified accountants are engaged to perform the quarterly audit, it continues to be the duty and responsibility of the Post Trustees to submit the Post Trustees' Report of Audit as set forth in the By-Laws.

As Quartermaster you must assist on its completion. The following is an example of a properly completed Trustees' Report of Audit, followed by definition of each blocks 1-18.



TRUSTEES' REPORT OF AUDIT of

The Books and Records of the Quartermaster and Adjutant of District 123 / Post 9876

(District/County Council/Post No.)

Department of FLORIDA for the Fiscal Quarter ending September 30, 20 17

FISCAL QUARTERS: Jan 1 to March 31 April 1 to June 30 July 1 to Sept. 30 Oct 1 to Dec. 31

ALL FUNDS:	Net Cash Balances at Beginning of Quarter	Receipts During Quarter	Expenditures During Quarter	Net Cash Balances at End of Quarter
1. National and Department Dues (Per Capita Tax)	\$ 0.00	\$ 353.50	\$ 324.00	\$ 29.50
2. Admission or Application Fees (Department)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
3. Post General Fund	\$ 9,859.32	\$ 570.34	\$ 89.00	\$ 10,340.66
4. Post Relief Fund (Poppy Profits, Donations, etc.)	\$ 3,682.98	\$ 150.00	\$ 730.00	\$ 3,102.98
5. Post Dues Reserve Fund (See Sec. 218, Manual of Procedure)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
6. Post Canteen / Club Fund	\$ 809.37	\$ 3,517.62	\$ 553.76	\$ 3,773.23
7. Post Home or Building Fund	\$ 2,613.79	\$ 100.00	\$ 0.00	\$ 2,713.79
8.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
9.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
10.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
11.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
12.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
13.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL FUNDS:	\$ 16,965.46	\$ 4,691.46	\$ 1,696.76	\$ 19,960.16
OTHER ACCOUNTS: (Not Credited To Funds)				
14.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
15.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
16.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
17. Bonds / Investments / C D ' s Not Credited to Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTALS:	\$ 16,965.46	\$ 4,691.46	\$ 1,696.76	\$ 19,960.16

OPERATIONS

Have required payroll deductions been made? _____	Yes
Have payments been made to the proper State and Federal agencies this quarter? _____	Yes
Have sales taxes been collected and paid? _____	Yes
Are club employees bonded? _____	Yes
Amount of outstanding bills _____	\$ 120.00
Value of Real Estate _____	\$ 388,543.00
Amount of liability insurance _____	\$ 1,000,000.00
Owed on Mortgages and Loans _____	\$ 16,598.84
Value of Personal Property _____	\$ 23,869.00
Amount of Property Insurance _____	\$ 100,000.00

RECONCILIATION OF CASH, STATEMENTS & INVESTMENTS

General Fund Checking Account	
Ending Balance Per Bank Statement	\$ 13,414.29
Less: Outstanding Checks	\$ 89.00
Plus: Deposits in Transit	\$ 0.00
Account Balance	\$ 13,325.29
Other Checking Accounts	
Ending Balance Per Bank Statement	\$ 0.00
Less: Outstanding Checks	\$ 0.00
Plus: Deposits in Transit	\$ 0.00
Account Balance	\$ 0.00
Total Checking Accounts	\$ 13,325.29
Cash on Hand	\$ 1,000.00
Savings Account	\$ 5,634.87
Bond/ Investments/CD's	\$ 0.00
Total Cash and Investments	\$ 19,960.16

TRUSTEES' AND COMMANDER'S CERTIFICATE OF AUDIT

Date October 13, 20 17

This is to certify that we (or qualified accountants) have audited the books and records of the Adjutant and Quartermaster of District 123 / Post 9876 for the Fiscal Quarter ending September 30 in accordance of the National By-Laws and that this Report is a true and correct statement thereof to the best of our knowledge and belief. All Vouchers and Checks have been examined and found to be properly approved and checks properly countersigned:

Post Quartermaster Don Bult (Name)
435 eastside Dr
Somewhere, FL 00000 (Address)

Signed: _____ Trustee
Signed: _____ Trustee
Signed: _____ Trustee

This is to certify that the Office of the Quartermaster is bonded with Department of Florida VFW in the amount of \$ 25,000.00 until August 31, 20 18, and that this Audit is correctly made out to the best of my knowledge and belief.

40 Signed: _____ Commander



TRUSTEES' REPORT OF AUDIT of

The Books and Records of the Quartermaster and Adjutant of District 123 / Post 9876

(District/County Council/Post No.)

Department of FLORIDA for the Fiscal Quarter ending September 30, 20 17

FISCAL QUARTERS: Jan 1 to March 31 April 1 to June 30 July 1 to Sept. 30 Oct 1 to Dec. 31

ALL FUNDS:	Net Cash Balances at Beginning of Quarter	Receipts During Quarter	Expenditures During Quarter	Net Cash Balances at End of Quarter
1. National and Department Dues (Per Capita Tax)	\$ 0.00	\$ 353.50	\$ 324.00	\$ 29.50
2. Admission or Application Fees (Department)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
3. Post General Fund	\$ 3,224.45	\$ 570.34	\$ 89.00	\$ 3,705.79
4. Post Relief Fund (Poppy Profits, Donations, etc.)	\$ 3,682.98	\$ 150.00	\$ 730.00	\$ 3,102.98
5. Post Dues Reserve Fund (See Sec. 218, Manual of Procedure)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
6. Post Canteen / Club Fund	\$ 809.37	\$ 3,517.62	\$ 553.76	\$ 3,773.23
7. Post Home or Building Fund	\$ 2,613.79	\$ 100.00	\$ 0.00	\$ 2,713.79
8.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
9.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
10.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
11.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
12.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
13.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL FUNDS:	\$ 10,330.59	\$ 4,691.46	\$ 1,696.76	\$ 13,325.29
OTHER ACCOUNTS: (Not Credited To Funds)				
14. Savings	\$ 5,634.87	\$ 0.00	\$ 0.00	\$ 5,634.87
15. Cash on Hand	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00
16.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
17. Bonds / Investments / C D ' s Not Credited to Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTALS:	\$ 16,965.46	\$ 4,691.46	\$ 1,696.76	\$ 19,960.16

OPERATIONS	
Have required payroll deductions been made? _____	Yes
Have payments been made to the proper State and Federal agencies this quarter? _____	Yes
Have sales taxes been collected and paid? _____	Yes
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Amount of outstanding bills _____	\$ 120.00
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Amount of liability insurance _____	\$ 1,000,000.00
Owed on Mortgages and Loans _____	\$ 16,598.84
Value of Personal Property _____	\$ 23,869.00
Amount of Property Insurance _____	\$ 100,000.00

RECONCILIATION of CASH, STATEMENTS & INVESTMENTS	
General Fund Checking Account	
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Less: Outstanding Checks	\$ 89.00
Plus: Deposits in Transit	\$ 0.00
Account Balance	\$ 13,325.29
Other Checking Accounts	
Ending Balance Per Bank Statement	\$ 0.00
Less: Outstanding Checks	\$ 0.00
Plus: Deposits in Transit	\$ 0.00
Account Balance	\$ 0.00
Total Checking Accounts	\$ 13,325.29
Cash on Hand	\$ 1,000.00
Savings Account	\$ 5,634.87
Bond/ Investments/CD's	\$ 0.00
Total Cash and Investments	\$ 19,960.16

TRUSTEES' AND COMMANDER'S CERTIFICATE OF AUDIT

Date October 13, 20 17

This is to certify that we (or qualified accountants) have audited the books and records of the Adjutant and Quartermaster of District 123 / Post 9876 for the Fiscal Quarter ending September 30 in accordance of the National By-Laws and that this Report is a true and correct statement thereof to the best of our knowledge and belief. All Vouchers and Checks have been examined and found to be properly approved and checks properly countersigned:

Post Quartermaster Don Bult (Name)
435 eastside Dr
Somewhere, FL 00000 (Address)

Signed: _____ Trustee
Signed: _____ Trustee
Signed: _____ Trustee

This is to certify that the Office of the Quartermaster is bonded with Department of Florida VFW in the amount of \$ 25,000.00 until August 31, 20 18, and that this Audit is correctly made out to the best of my knowledge and belief.

41 Signed: _____ Commander

FOR COMPLETING QUARTERLY TRUSTEES' REPORT OF AUDIT FORM

- # 1-9 **FUNDS:** Listed are those funds most likely to be carried by a VFW Post, District or County Council. Any special funds may be added in the blank spaces. A "fund" is an account which normally has both income and expenditures. In most cases, just about all of your miscellaneous expenditures (community service, youth activities, **officer's** expenses, etc.) are chargeable to your general fund and most miscellaneous income (proceeds from fund-raising activities, dues, etc.) are credited to your general fund.
- #10 **NET CASH BALANCES AT BEGINNING OF QUARTER:** The **figures** in this column are obtained from different funds as listed in your ledger. The individual items in this column as well as the total at the bottom of the column should be the same as the ending balances of the previous quarter.
- #11 **RECEIPTS DURING QUARTER:** The **figures** in this column are obtained by adding the amount shown in your ledger for the three months. This should include items transferred into a fund from another fund during the quarter.
- #12 **EXPENDITURES DURING QUARTER:** The **figures** in this column are obtained by adding the expenditures for each month. Include items transferred out of another fund during the quarter.
- #13 **NET CASH BALANCE AT END OF QUARTER:** The **figures** in this column are obtained by adding items 10 & 11 and subtracting items 12.
- #14 **TOTALS:** The **figures** in this line are obtained by adding the totals of items 10 & 11 and subtracting item 12 - you should arrive at the same **figure** by adding item 15.
- #15 **TOTALS:** Total should equal item 10 plus item 11 minus item 12.

#16 **OPERATIONS:** Answer questions as applicable.

#17 **RECONCILIATION OF CASH & INVESTMENTS**

Ending Balance Per Bank Statement	Enter ending balance shown on bank statement.
Less: Outstanding Checks	Total checks written on or before the date of the bank statement that are not on the bank statement.
Plus: Deposits in Transit	Total deposits made on or before the date of the bank statement that are not on the bank statement.
Account Balance	Subtract outstanding checks and add deposits in transit from the ending balance per the bank statement. This should agree to the balance in your checkbook/ledger.
Savings Account Balance	Enter balance of any savings accounts.
Cash on Hand	Amount of money on hand that has not been included in "Outstanding Deposits" above.
Total Cash	Add all amounts in this column.
Bonds and Other Investments	Enter cost value of bonds and other investments.
Total Cash and Other Investments	Add Bonds & Other Investments line to Total Cash line. This figure should be the same as the amount in Box 15.

#18 **TRUSTEES' AND COMMANDER'S CERTIFICATE OF AUDIT:** Enter the date the audit is prepared, the Post name and number and the quarter for which the audit is prepared.

The Post Commander and Trustees must sign the Audit prior to submittal to the Department.

Enter the name of the Post Quartermaster, the name of the bonding company, the amount of the bond and the expiration date of the bond.

It is the duty of the Post Trustees to conduct the quarterly audits. It is the duty of the Commander to see that audits are made.

Note: The completed form, with the signature of the Post Trustees **affixed** to its accuracy, together with the signature of the Post Commander, should be forwarded to the Department Quartermaster. The Post Trustees should also sign the General Ledger at the ending point of the current audit period.



HOUSE COMMITTEE CONTROLS THE CANTEEN

Canteen Manager reports directly to the House Committee.

House Committee is responsible for conducting inventory of Canteen.

Canteen Manager Responsibilities

Enforce the Canteen Rules

Recommend new hires or firing --- To House Committee

Schedule workers

Maintain supplies and inventory

Train workers if necessary

Assign tasks to be performed by workers

Maintain records of all transactions

Daily receipts

Other club activities

Credit Card reports

Payroll reports

Turn over all monies or deposits at least weekly

Provide monthly report showing sales

Quartermaster Responsibilities:

Secure bond for Canteen Manager

Receive and record all income from Canteen Manager

Pay all bills in a timely manner

Secure all required licenses and permits

File all taxes (sales, payroll, etc.) on time

Report canteen status at House Committee or Membership meeting

Trustee Responsibilities:

Check and verify inventory reports

Check that proper accounting is done by bar manager

Check QM records concerning the canteen

Report any concerns to the House Committee and Commander

ALL DEPARTMENT DONATIONS

Make Checks Payable to:
Dept. of Florida VFW
543 NE Sanchez Avenue
Ocala, Florida 34470

Veterans and Military Support or Unmet Needs Donations

Make checks Payable to the appropriate donation

VFW National Headquarters
406 West 34th Street
Kansas City, MO 64111

VFW National Home for Children

3573 S Waverly Road
Eaton Rapids, MI 48827-9799

Make sure you put in the memo block Florida Cottage

Veterans Village Donations - Make Checks Payable to:

Dept. of Florida VFW
543 NE Sanchez Avenue
Ocala, Florida 34470



Make sure you put in the memo block – “Veterans Village”



KILLERS, TRAPS and TRICKS

KILLERS:

In order to make All State and vote in District and Department Elections you must ensure the following are completed: Delinquent Posts may be eliminated from All State and/or **LOSE** their votes in District and Department Elections.

The following constitute Delinquencies:

Failure of the Commander or Sr Vice or Jr Vice or Quartermaster to attend all District meetings.

Failure to make 100% eliminates you from All State competition.

Failure to send in the Post Election Report. (If not submitted to National by June 1st, suspension of Charter.)

Failure to pay Department obligations.

Failure to pay the Quartermaster Bond or insufficient Quartermaster Bond.

Failure to pay for at least one delegate to the previous year's National Convention.

Failure to order Poppies, pay for when ordered.

Failure to send all 4 Quarterly Trustee's Audits to Department.

Failure to pay the District Per Capita Tax.

Failure to have General Liability Insurance and Liquor Liability Insurance

TRAPS:

The following is a schedule of financial and administrative requirements during the Year:

Monthly: Pay Florida State Sales and Use Tax on Canteen sales, Merchandise sales, and Kitchen sales (if required.)

July 31: Deadline for April - June Quarterly Trustee's Report to Department (must be received at HQ).

August 31: Deadline for paying Quartermaster Bond.

September 30: Deadline for renewing Florida Liquor License (\$400.00,) Tobacco License (\$50.00,) and Amusement Machine License (\$30.00 per machine.) Notice mailed in May.

September 30: Deadline for renewing County Sanitation License (amount as required by county) Notice mailed in July.

September 30: Deadline for paying Department Obligations

October 31: Deadline for July - September Quarterly Trustee's Report to Department (must be received at HQ).

November 15: Deadline for filing Income Tax return with the IRS (Forms 990) for Posts whose fiscal year ends on 30 June.

January 20 (about): Deadline for filing Florida State Sales and Use Tax Return for annual filers.

January 31: Deadline for October - December Quarterly Trustee's Report to Department (must be received at HQ).

April 30: Deadline for January - March Quarterly Trustee's Report to Department (must be received at HQ).

April: Submit Post Election Report (online at www.vfw.org)

May 1: Deadline for filing the annual Uniform Business Report with the Florida Division of Corporations (\$61.25.) Notice mailed in January

May 15: Deadline for filing Income Tax return with the IRS (Forms 990) for Posts whose fiscal year ends on 31 December

May: Pay District Per Capita Tax by District Convention.

June: Pay required National Convention Delegate Fee by the National Convention (\$25.00.) Notice mailed with Post Election Report form:

TRICKS:

Send checks to department for each of the following:

August 1: Quartermaster bond out of General Fund. (must be greater than posts liquid assets)

September 1: Post Obligations (will be invoiced)

September 1: Post's Buddy Poppy order form include a check for payment.

Florida Statue 561.701 Responsible Vendor Act

Training for bartenders and managers

561.705: Requirements

561.706: Exception of suspension or revoked
license

990's INSURANCE & AUDITS

MUST PROVIDE A COPY TO
DEPARTMENT AS
FOLLOWS:

990'S - statecg@vfwfl.org

INSURANCE - statecg@vfwfl.org

AUDITS - statercp@vfwfl.org

BONDS - statecg@vfwfl.org

APPLICATIONS & IRS REQUIREMENTS

<p style="text-align: center;">VFW MEMBERSHIP APPLICATION NATIONAL COPY PREVIOUS EDITIONS OF THIS FORM ARE OBSOLETE. ver. 3/18</p> <p>NAME _____ <small>FIRST MIDDLE LAST</small></p> <p>ADDRESS _____</p> <p>CITY _____ STATE _____ ZIP _____</p> <p>EMAIL _____</p> <p>DATE OF BIRTH _____ GENDER: (M) (F)</p> <p>PHONE _____ SSN (optional) _____</p> <p>BRANCH OF SERVICE: <input type="checkbox"/> ARMY <input type="checkbox"/> NAVY <input type="checkbox"/> AIR FORCE <input type="checkbox"/> MARINES <input type="checkbox"/> COAST GUARD</p> <p>QUALIFYING CAMPAIGN MEDAL(s) and/or SERVICE _____</p> <p>DATES OF SERVICE: _____</p> <p>LOCATION OF QUALIFYING FOREIGN SERVICE: _____</p> <p><small>Please see reverse for terms and conditions of Automatic Payment and Installment Life Plans.</small></p>	<p style="text-align: center;">MEMBERSHIP TYPE (choose one)</p> <p><input type="checkbox"/> ANNUAL MEMBER Payment Authorization You may pay by check or credit card. For payments by check, you will receive a yearly statement by mail. For credit card payments, please complete the following:</p> <p><input type="checkbox"/> I authorize the VFW to automatically charge my account \$_____ on a yearly basis to pay my Annual membership dues.</p> <p><input type="checkbox"/> I authorize the VFW to charge my account a one-time payment of \$_____.</p> <p><input type="checkbox"/> LIFE MEMBER <input type="checkbox"/> I authorize the VFW to charge my account for a one-time payment of \$_____.</p> <p><input type="checkbox"/> LIFE MEMBER INSTALLMENT PLAN</p> <p><input type="checkbox"/> I authorize the VFW to automatically charge my account \$_____ to be paid in 11 monthly installment payments after my initial payment of \$45.00.</p> <p><input type="checkbox"/> I authorize the VFW to charge the \$45.00 initial payment and I understand that I will be billed for the remaining 11 monthly installment payments.</p> <p style="text-align: center;">QUARTERMASTER - PLEASE FILL OUT</p> <p><input type="checkbox"/> NEW Post No. _____</p> <p><input type="checkbox"/> FORMER MEMBER ID No. _____</p> <p><input type="checkbox"/> TRANSFER From Post No. _____ to Post No. _____ <small>transfer complies with Sec. 107</small></p> <p>RECRUITER (please print) name _____ member no. _____</p> <p>QUARTERMASTER: signature _____ member no. _____</p> <p style="text-align: right; margin-top: 20px;"> <input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> DISCOVER <input type="checkbox"/> AMEX <small>credit card</small> </p> <p style="text-align: right;"> Exp. Date ____ / ____ / ____ AMOUNT: \$ _____ </p> <p style="text-align: right;">SIGNATURE: _____</p>
---	---

TEMPORARY RECEIPT

Membership Application - Veterans of Foreign Wars of the U.S.

Received from _____
 Post No. _____
 City and State _____ \$ _____
 Date _____

Received by: _____
(circle one) CASH CHECK VISA MASTERCARD DISCOVER AMEX

The Review Committee has performed its duties and recommends _____ approval _____ rejection. (signatures of Committee members below)

_____ Committee member	_____ Committee Member	_____ Committee Member	_____ Date
---------------------------	---------------------------	---------------------------	---------------

PLEASE SEPARATE FORMS BEFORE SIGNING

DUES PAID: _____ **ADMISSION FEE PAID:** _____ **DATE:** _____ **Received by:** _____

<p style="text-align: center;">VFW Post Member Transfer Declaration <small>(used for Transfers in accordance with Sec. 107 of the Manual of Procedure)</small></p> <p>"I hereby certify that it is my desire to transfer my VFW membership from</p> <p>VFW Post _____ located in _____ to</p> <p>VFW Post _____ located in _____</p> <p>I further certify that I am not indebted to my former Post, be it through oral or written commitment or otherwise, and that to the best of my knowledge no written charges have been preferred against me by my former Post, and I understand that any such indebtedness or charge which may be disclosed at any time hereafter will render this transfer null and void." <small>please have the applicant sign to the right</small></p>	<p style="text-align: center;">CERTIFICATION (See Sec. 104 By-Laws)</p> <p>I attest that I am a citizen or national of the United States, that my Campaign Service was honorable, that I have never subsequently been discharged from military service under dishonorable conditions. I also certify that (1) I am entitled to a campaign ribbon or medal authorized by the U.S. Government based on my overseas service or; (2) I have served overseas in Korea or; I have received Imminent Danger or Hostile Fire Pay. I further give authority to the Veterans of Foreign Wars to verify honorable overseas service entitling me to membership.</p> <p>DATE: _____</p> <p>SIGNATURE: _____</p> <p style="text-align: right; font-size: small;">\$1.98 of your membership dues goes towards your VFW magazine subscription.</p>
---	---

OMS

ONLINE MEMBERSHIP

SYSTEM

Department Email

- **Share**
- **Check Often**
- **Important Info**
 - **Notices**
 - **Invoices**
 - **Audits**
 - **Due Dates**



ADP Contingency Planning

- **Natural Disasters**
Fire, Flood, Etc.
- **Manmade**
Theft, Vandalism,
Sabotage, Etc.
- **Equipment Failure**
Computer, Hard Drive, Etc.
- **Backup**
Computer, External Hard Drive, Thumb Drive
Keep it secure!




Create Your Account For National Website

**** Every Member SHOULD create an
account for themselves !!**

Create An Account

<https://www.vfw.org>



[Find a Post](#) [About Us](#) [Our Allies](#) [Contact Us](#) [FAQ](#) [VFW Store](#) [Renew](#) [Login](#) 

[Join](#) [Assistance](#) [Advocacy](#) [Media & Events](#) [Community](#) [Donate](#)

Have GI Bill Questions?

If you have questions about your education benefits, the VFW's 1 Student Veteran program can help!

Let Us Help



NO ONE DOES MORE FOR VETERANS.®

Member Login



Email Address

*Please provide a valid email

Password

*Please enter your password

Login

Forgot username or password?

OR

Sign in with Troop ID

Are you a new user?

Sign up with Troop ID

What is ID.me?

We Want You.

Experience the camaraderie known only to those who've experienced serving their country. Join America's largest organization of combat veterans in our fight FOR VETERANS.

Join Today



NO ONE DOES MORE FOR VETERANS.

NO ONE DOES MORE FOR VETERANS.



Sign up

or [sign into your account](#)

Email

Password

Confirm password

- I accept the ID.me [terms of service](#) and [privacy policy](#)
- I want to subscribe to ID.me offers and discounts

Sign up

OR

Facebook

ID

Google

ID

LinkedIn

ID

LOGIN TO YOUR ACCOUNT



Member Login



Email Address

*Please provide a valid email

Password

*Please enter your password

Login

Forgot username or password?

OR

Sign in with Troop ID

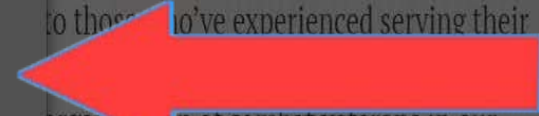
Are you a new user?

Sign up with Troop ID

What is ID.me?

We Want You.

Experience the camaraderie known only to those who've experienced serving their organization or combat veterans in our fight FOR VETERANS.



NO ONE DOES MORE FOR VETERANS.

FOR VETERANS.



NO ONE DOES MORE FOR VETERANS.

Membership

- **Quartermaster Tools (OMS)**
- **Subscription Dues**
- **Memstats versus Roster**
- **Mobile Recruiter App**
- **Questions**



QUARTERMASTER TOOLS



My VFW

As a member of the Veterans of Foreign Wars, you're entitled to special privileges. Right here is where it starts! From managing your membership online to exclusive tools for Post and Department leaders, this page is your "members only" entrance to the VFW.



Membership Quick Links

- [Online Membership System \(OMS\)](#)
- [MemStats Report](#)
- [Renew My Membership](#)
- [Become a Life Member](#)
- [Become or Upgrade to Legacy Life](#)
- [Read the 2018-19 VFW National Membership Program](#)
- [Request a Duplicate Card](#)
- [Access Department/Post VMail](#)
- [More Member Services](#)

Get Your Digital Membership Card



Connect with Us



Find Local VFW Posts

Find a VFW Post to get in touch with VFW members near you, or visit a [VFW state Department website](#) here.

Find a State Contact

Alabama ▼ [Go!](#)

Find a Service Officer



Member Resources

- [Register for the 120th VFW National Convention](#)
- [VFW Training & Support](#)
- [Member Benefits](#)
- [VFW Website Solution Program](#)

- > Personal Services
- > Department QM Services
- ▼ Reporting
 - MMJ Online
 - Life Member Payout
 - Legacy Life Member Payout
 - Post Officer Vacancies
 - Posts w/no Election Report
 - Post Officers for Term
 - Post Information
 - Recruiter Report
 - Legacy Life Members
 - Unpaid/Expiring Report
 - Unpaid/Expiring Officers
 - MemStats
 - Department Query
 - Accounting Report
- > National Convention
- > Election Report
- > Online Documents

Online Membership System

Welcome back, [Name] ! Here is your current membership information on file with the VFW. Please review and make any necessary changes.

Personal Information

Address: [Redacted]

Birthdate: [Redacted]

Membership

Card Number: [Redacted]

Post: [Redacted]

Member Type: [Redacted]

vMail

Username: [Redacted] fl

Password: [Redacted] 8395

Recent History

4/20/2017	Duplicate Card Request	Processed	[details]
4/20/2017	Transfer Member	Processed	[details]
4/20/2017	Address Change Request	Processed	[details]
4/18/2017	Renew Member(s)	Processed	[details]

<ul style="list-style-type: none"> <ul style="list-style-type: none"> Personal Services
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Manage Account
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Account History
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Payment Profile
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Contact Information
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Request Duplicate Card
<ul style="list-style-type: none"> <ul style="list-style-type: none"> Post QM Services
<ul style="list-style-type: none"> <ul style="list-style-type: none"> Reporting
<ul style="list-style-type: none"> <ul style="list-style-type: none"> National Convention
<ul style="list-style-type: none"> <ul style="list-style-type: none"> Election Report
<ul style="list-style-type: none"> <ul style="list-style-type: none"> Online Documents

<ul style="list-style-type: none"> <ul style="list-style-type: none"> Post QM Services
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> New Member Prospects
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Renew Members
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Transfer Member
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Decease a Member
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Request Duplicate Card
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Member Contact Info
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Undeliverable Addresses
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Convert to Life
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Convert To Legacy
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> New Member Form

<ul style="list-style-type: none"> <ul style="list-style-type: none"> Personal Services
<ul style="list-style-type: none"> <ul style="list-style-type: none"> Post QM Services
<ul style="list-style-type: none"> <ul style="list-style-type: none"> Reporting
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> MMJ Online
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Life Member Payout
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Legacy Life Member Payout
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Legacy Life Members
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Post Query
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> MemStats
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> Accounting Report

Manage Account and Payment Profile

> Personal Services

[Manage Account](#)

[Account History](#)

[Payment Profile](#)

[Contact Information](#)

[Request Duplicate Card](#)

∨ Post QM Services

> Reporting

> National Convention

> Election Report

> Online Documents

Online Membership System

Welcome back,

Here is your current membership information on file with the VFW. Please review and make any necessary changes.

Personal Information

Address:

Birthday:

Membership

Card Number:

Post:

Member Type:

vMail

Username:

Password:

Recent History

4/20/2017	Duplicate Card Request
4/20/2017	Transfer Member
4/20/2017	Address Change Request
4/18/2017	Renew 65 member(s)

- ▼ **Personal Services**
 - Manage Account
 - Account History
 - Payment Profile
 - Contact Information
 - Request Duplicate Card
- › **Department QM Services**
- › **Reporting**
- › **National Convention**
- › **Election Report**
- › **Online Documents**



Manage Your Account



[Email Address](#)



[Change Password](#)

Please use the [Contact Us](#) form if you have any questions about your account.

- Manage Account
- Account History
- Payment Profile
- Contact Information
- Request Duplicate Card
- ∨ Post QM Services
- > Reporting
- > National Convention
- > Election Report
- > Online Documents
- > Online Documents



Payment Profile

Please choose a payment option below:

- Debit my bank account
- Charge my credit/debit card



Save

Cancel

Post Election Report



My VFW

Assistance

∨ Personal Services

> Department QM Services

> Reporting

> National Convention

> Election Report

Post Election Report Filing

> Online Documents

Online Membership System

Welcome back,

! Here is your current membership in

Personal Information

Address:

Birthday:

Membership
68



VETERANS OF FOREIGN WARS.

Notifications

> IT Request

> Personal Services

> Post QM Services

> Reporting

> National Convention

∨ Election Report

Post Election Report Filing

> Online Documents

Election Report

Report Year:

2019 - 2020 POST ELECTION



Go

- > Personal Services
- > Post QM Services
- > Reporting
- > National Convention
- > Election Report
- Post Election Report Filing
- > Online Documents

Election Report

[PRINT THIS REPORT](#)

Post Information

Post Name: Bryan Tutten Memorial Post

Post #: 2391

Date of Election:

Post Meeting Place

Meeting Night(s)	2nd Monday	Meeting Time	7:00 PM
Building Name			
Address	6184 US Highway 1 S		
City, State, Zip	Saint Augustine	FL	320867
Country	United States		

Post Home Information

- Rent
- Own
- No Post Home
- Clubroom/Canteen
- Provide Hall Rentals
- Provide Military Funeral Honors

Post Mailing Address

Same As Meeting Address

Address	6184 US Highway 1 S		
City, State, Zip	Saint Augustine	FL	320867
Country	United States		

Dues Information

National	21.50
Department	8.00
Post	30.50

Total Post Dues

Current Dues	60.00
New Dues	

Post Information

EIN #	596209818
Post Phone	904 7975267
Post Website	http://myvfw.org/fl/post2391
Post Email	post2391@flvfw.org

EIN #	596209818
Post Phone	904 7975267
Post Website	http://myvfw.org/fl/post2391
Post Email	post2391@flvfw.org



Commander

Find by Card #	1234567	Find	Remove
Name	John Q Public		
Address	123 US Highway 1 S		
	Unit 58		
City, State, Zip	St Augustine	FL	32086
Country	United States		
Email	john.q.public@gmail.com		
Phone	123	456-7890	

Sr. Vice Commander

Jr. Vice Commander

Quartermaster

Chaplain

Judge Advocate

+ Quartermaster

+ Chaplain

+ Judge Advocate

+ Surgeon

+ 1 Year Trustee

+ 2 Year Trustee

+ 3 Year Trustee

+ Adjutant

+ Service Officer

Submit to National

Please Note: Upon submission the Quartermaster for the above post, as well as their Department Quartermaster, will receive a confirmation email that includes a PDF copy of this report.

NEW

District Election Report

Required Officers & Chairmen

- Commander
- Senior Vice Commander
- Junior Vice Commander
- QuarterMaster
- Chaplain
- Trustee 1 Year
- Trustee 2 Year
- Trustee 3 Year
- Adjutant
- Inspector
- Service Officer
- Judge Advocate *
- Surgeon *
- Chief of Staff *
- Officer of the Day *

Optional Chairmen

- Buddy Poppy Chairman
- Communications Chairman
- Webmaster
- Public Relations Chairman
- Editor
- Community Activities Chairman
- Citizenship Education Chairman
- Hospital Chairman
- Legislative Chairman
- Membership Chairman
- POW/MIA Chairman
- Veterans & Military Support Chairman
- Homeless Veterans Chairman
- Riders Chairman
- Youth Activities Chairman
- Voice of Democracy Chairman
- Patriots Pen Chairman
- Scouting Chairman

Important:

- If at any time during the year you have an elected Officer change –
YOU MUST SUBMIT AN ELECTION REPORT
- If the Quartermaster changes, you must notify Dept. HQ with the member number of the new Quartermaster. It may take HQ assistance to get the Quartermaster Tools up and running.

- > Personal Services
- > Post QM Services
 - New Member Prospects
 - Renew Members
 - Transfer Member
 - Decease a Member
 - Request Duplicate Card
 - Member Contact Info
 - Undeliverable Addresses
 - Convert to Life
 - Convert To Legacy
 - New Member Form
- > Reporting
- > National Convention
- > Election Report
- > Online Documents

Decease a Member

ENTER A MEMBER NAME:

OR

ENTER A CARD NUMBER:

[Search for Member](#)

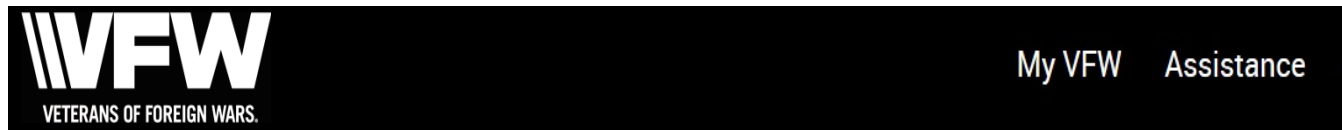
IMPORTANT:

NEVER Decease a member if you do not know for sure that the member is deceased !

NEVER Reinstate a member unless you know for a fact the member is alive and agrees to be reinstated

Post Quartermaster Services

- Post QM Services
 - New Member Prospects
 - Renew Members
 - Transfer Member
 - Decease a Member
 - Request Duplicate Card
 - Member Contact Info
 - Undeliverable Addresses
 - Convert to Life
 - Convert To Legacy
 - New Member Form



- Personal Services
- Post QM Services
 - New Member Prospects
 - Renew Members
 - Transfer Member
 - Decease a Member
 - Request Duplicate Card
 - Member Contact Info
 - Undeliverable Addresses
 - Convert to Life
 - Convert To Legacy
 - New Member Form
- Reporting
- National Convention

Undeliverable Addresses

Click [here](#) for a list of member addresses currently set to undeliverable

ENTER A MEMBER NAME:

OR

ENTER A CARD NUMBER:

Search for Member

> Personal Services

∨ Post QM Services

New Member Prospects

Renew Members

Transfer Member

Decease a Member

Request Duplicate Card

Member Contact Info

Undeliverable Addresses

Convert to Life

Convert To Legacy

New Member Form

> Reporting

> National Convention

> Election Report

Undeliverable Addresses

Card #	Name	Address	
9281804	Wendy S Abel	Unit 26610 Box 286 APO AE 09244-0286 United States	Mark as Deliverable
904723	Thomas F Abernethy, Jr	1461 Reynard Cres Apt C Virginia Beach VA 23451-6026 United States	Mark as Deliverable
1248751	Brian R Abraham	PSC 517 Box R Cv FPO AP 96517-1000 United States	Mark as Deliverable
543953	John D Abreau	3520 W Broward Blvd Fort Lauderdale FL 33312-1047 United States	Mark as Deliverable

Notifications

- > IT Request
- > Personal Services
- ▼ Post QM Services
 - New Member Prospects
 - Renew Members
 - Transfer Member
 - Decease a Member
 - Request Duplicate Card
 - Member Contact Info
 - Undeliverable Addresses
 - Convert to Life
 - Convert To Legacy
 - New Member Form

Change Member Information

Name: Paul C Abney

Home Address Snowbird Address

From To

Address:

City:

State:

Zip

Code:

Country:

This address is undeliverable

** indicates a required field*

This is a U.S. phone & address (including APO and FPO).

Phone:

Email:

PLEASE NOTE: If the address is changed, then Address validation could take up to 1 (one) minute to complete after clicking the "" button. Please use your browser's "Back" button before the validation process has completed.

Save Changes

New Member Entries



My VFW

Assistance

Advocacy

Post QM Services

New Member Prospects

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New Member Form 

VFW Membership Application

I do attest that the named member is a citizen or national of the United States of America, that s/he has honorably served or is currently serving in the U.S. An

Personal Information

First Name: *

Middle Initial:

Last Name: *

Suffix:

This is a U.S. Address

Address: *

City: *

State: *

Zip: *

Country: *

Email:

Birthday: *

(mm/dd/yyyy)

Phone:

(###-###-####)

SSN:

 - -

Gender:

- Male
 Female
 Decline

Are you or have you ever been a member of Student Veterans of America (SVA)?

Yes No

How did you hear about the VFW?

79

Next 

- > Personal Services
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VFW Membership Application

Service Information



























Branch of Service: *

Status:

Location of Foreign Service: *

Dates of Service: * Month Year to Month Year Present

Please indicate the following campaign medals or ribbons you have received for your service in a foreign conflict.
You must have received one of the qualifying campaign medals or options listed below in order to be eligible for membership in the Veterans of Foreign Wars.

- | | |
|--|---|
| <input type="checkbox"/>  Inherent Resolve Campaign Medal | <input type="checkbox"/>  American Defense Service (w/foreign service clasp) |
| <input type="checkbox"/>  Iraq Campaign Medal | <input type="checkbox"/>  China Service |
| <input type="checkbox"/>  Afghanistan Campaign Medal | <input type="checkbox"/>  Asiatic-Pacific Campaign Medal |
| <input type="checkbox"/>  Global War on Terrorism Expeditionary Medal | <input type="checkbox"/>  American Campaign Medal |
| <input type="checkbox"/>  Korea Defense Service Medal | <input type="checkbox"/>  Air Force Combat Action Medal |
| <input type="checkbox"/>  Kosovo Campaign Medal | <input type="checkbox"/>  SSBN Nuclear Deterrent Patrol Breast Insignia |
| <input type="checkbox"/>  Southwest Asia Service Medal | <input type="checkbox"/>  Combat Action Badge |
| <input type="checkbox"/>  Armed Forces Expeditionary Medal | <input type="checkbox"/>  Combat Medical Badge |
| <input type="checkbox"/>  Vietnam Service Medal | <input type="checkbox"/>  Combat Infantryman Badge |
| <input type="checkbox"/>  Navy & Marine Corps Expeditionary Medal | <input type="checkbox"/>  Combat Action Ribbon |
| <input type="checkbox"/>  Korean Service Medal (1950-54) | <input type="checkbox"/>  Air Force Expeditionary Service Ribbon w/ Gold Border |
| <input type="checkbox"/>  Navy Occupation Service Medal | <input type="checkbox"/>  Coast Guard Combat Action Ribbon |
| <input type="checkbox"/>  Army of Occupation | <input type="checkbox"/> Hostile Fire / Imminent Danger Pay |
| <input type="checkbox"/>  European-African-Middle Eastern Campaign | <input type="checkbox"/> I have served at least 30 consecutive or 60 nonconsecutive days in Korea |



Next

- > Personal Services
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VFW Membership Application

Membership Type

Who is paying for this?

Quartermaster



Member

This member is a:

Annual Member

Life Member

Annual Dues:

\$29.50

(paid through 4/21/2018)

Recruiter Card Number:




*

No Recruiter

- > Personal Services
- ▼ Post QM Services
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VFW Membership Application

Application Review

Name:	joe j jj Jr.
Birthday:	05/16/1956
Email:	NOT PROVIDEDNOT PROVIDED
Gender:	NOT PROVIDED
Phone:	NOT PROVIDED
SSN:	***_**_
Address:	22 Surfcrest St St Augustine FL 32080-7943 United States
Current Status:	Currently on Active Duty
Branch of Service:	NAVY
Location of Service:	iraq
Dates of Service:	1/2016 - Present
Heard about VFW:	
Medals/Ribbons:	 Iraq Campaign Medal
Membership Type:	Annual
Recruiter:	No Recruiter
Amount: 82	\$60.00



Next

- > Personal Services
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Payment Method

+ Promo Code

+ Payment Profile

- Credit Card

Credit Card Number Expiration Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------



Complete Your Order

Renew Members

Notifications

> IT Request

> Personal Services

∨ Post QM Services

New Member Prospects

Renew Members 

Transfer Member

Decease a Member

Request Duplicate Card

Member Contact Info

Undeliverable Addresses

Convert to Life

Renew Annual Members

Single Renewal: \$60.00

To renew dues for a single annual member for the full post dues amount using the *member's credit card*, click [here](#).

Multiple Renewals: \$29.50 (each)

To renew dues for one or more annual members using the *post credit card or payment profile*, choose the years in which to dis

Display unpaid members for the following years:

2015 & Prior 2016 2017 2018 2019 2020 

[Get Unpaid Members](#)

- > Personal Services
- ▼ Post QM Services
 - New Member Prospects
 - Renew Members
 - Transfer Member
 - Decease a Member
 - Request Duplicate Card
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 - Convert To Legacy
 - New Member Form
- > Reporting
- > National Convention
- > Election Report
- > Online Documents

Renew Annual Members

Single Renewal: \$60.00

To renew dues for a single annual member for the full post dues amount using the *member's credit card*, click [here](#).

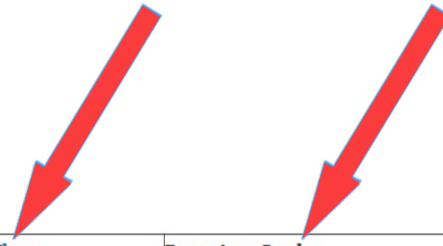
Multiple Renewals: \$29.50 (each)

To renew dues for one or more annual members using the *post credit card or payment profile*, choose the years in which to display unpaid members below.

Display unpaid members for the following years:

2013 2014 2015 2016 2017

[Get Unpaid Members](#)




Card #	Full Name	Paid Thru	Recruiter Card #	
<input type="checkbox"/> 9132558	Pharis, Robert C	10/1/2016		<input type="checkbox"/> No Recruiter
<input type="checkbox"/> 9496273	Sickler, Eric W	10/7/2016		<input type="checkbox"/> No Recruiter
<input type="checkbox"/> 10426329	Nash, Dave	10/19/2016		<input type="checkbox"/> No Recruiter
<input type="checkbox"/> 9479508	Mc Alister, Thomas P	11/22/2016		<input type="checkbox"/> No Recruiter
<input type="checkbox"/> 9972470	Robbins II, Theodore A	11/22/2016		<input type="checkbox"/> No Recruiter

Renew Selected Members

▼ Post QM Services

New Member Prospects

Renew Members

Transfer Member 

Decease a Member

Request Duplicate Card

Member Contact Info

Undeliverable Addresses

Convert to Life

Convert To Legacy

New Member Form

Transfer a Member

Non-Paying Transfer 

Paying Transfer

ENTER A MEMBER'S LAST NAME OR CURRENT POST

Last Name:

Current Post:

OR

AND

Card Number:

Lookup

- > Personal Services
- ▼ Department QM Services
 - New Member Prospects
 - Renew Members
 - Transfer Member
 - Decease a Member
 - Request Duplicate Card
 - Member Contact Info
 - Undeliverable Addresses
 - Convert to Life
 - Convert To Legacy
 - New Member Form
 - Grant Account Access
- > Reporting

Transfer a Member

You may not transfer this member because his/her status is Unpaid .

- Non-Paying Transfer
- Paying Transfer

ENTER A MEMBER'S LAST NAME OR CURRENT POST

Last Name: OR Current Post:

AND

Card Number:

Lookup

> Personal Services

▼ Department QM Services

New Member Prospects

Renew Members

Transfer Member

Decease a Member

Request Duplicate Card

Member Contact Info

Undeliverable Addresses

Convert to Life

Convert To Legacy

New Member Form

Grant Account Access

> Reporting

> National Convention

> Election Report

> Online Documents

Transfer a Member

Non-Paying Transfer

Paying Transfer

ENTER A MEMBER'S LAST NAME OR CURRENT POST

Last Name:

OR

Current Post:

AND

Card Number:

Lookup

Member Name:

Glen F Tilley

Address:

22 Surfcrest St.

Saint Augustine, FL 32080-7943

[Change This Address](#)

Card Number:

1450056

Member Type:

Life Member

Status:

Continuous Member

Paid Thru:

12/31/2050

Birthday:

6/26/1949

Current Post:

V2391/ VFW Post 2391 Bryan Tutton Memorial Post

New Post:

I hereby certify that the investigating committee has performed its duties and recommended approval of this member. I further certify that the Post has voted to accept this member.


Complete Transfer

Reporting Menu

> Personal Services

∨ Post QM Services

> Reporting

MMJ Online 

Life Member Payout

Legacy Life Member Payout

Legacy Life Members

Post Query

MemStats

Accounting Report

My VFW Assistance Advocacy


Monthly Maintenance Journal

Monthly Maintenance Journal reports are available for the past 12 months.

Available Reports:

- Select -
4/1/2017
3/1/2017
2/1/2017 
1/1/2017
12/1/2016
11/1/2016
10/1/2016
9/1/2016
8/1/2016
7/1/2016

Go 

- ▼ Reporting
- MMJ Online 
- Life Member Payout
- Legacy Life Member Payout
- Legacy Life Members
- Post Query
- MemStats
- Accounting Report
- › National Convention
- › Election Report
- › Online Documents

Monthly Maintenance Journal reports are available for the past 12 months.

Available Reports:

[Download Results](#)
[Print Friendly Version](#)

POST: 2391 Bryan Tutton Memorial Post AS OF: 2/28/2017

State	Post	Life	New	Reinstate	Continuous	Total	Prior Year	Percent	N/R LM
FL	2391	1005	40	27	195	1267	1365	92.82	11

Maintenance Journal for 2/1/2017 through 2/28/2017

POST: 2391 Bryan Tutton Memorial Post

Post Paid Report for 2/1/2017 through 2/28/2017

POST: 2391 Bryan Tutton Memorial Post

Remittance Post Report for 2/1/2017 through 2/28/2017

POST: 2391 Bryan Tutton Memorial Post

> Personal Services

▼ Post QM Services

> Reporting

MMJ Online


Life Member Payout

Legacy Life Member Payout

Legacy Life Members

Post Query

MemStats

Accounting Report 

My VFW

Assistance

Advocacy

News & Publications

Community

Donate

Accounting Report

May 2017



Go

[Download Results](#)

Year	Post	Card #	Name	Billed	Processed	Type	Date
2017	2391	10629488	Taylor, Charles L	\$60.00	\$30.50	Remittance	5/31/2017
Total				\$60.00	\$30.50		



GET FAMILIAR

- > Personal Services
- > Department QM Services
- ▼ Reporting
 - MMJ Online
 - Life Member Payout
 - Legacy Life Member Payout
 - Post Officer Vacancies
 - Posts w/no Election Report
 - Post Officers for Term
 - Post Information
 - Recruiter Report
 - Legacy Life Members
 - Unpaid/Expiring Report
 - Unpaid/Expiring Officers
 - MemStats
 - Department Query
 - Accounting Report
- > National Convention
- > Election Report
- > Online Documents

Online Membership System

Welcome back, ! Here is your current membership information

Personal Information

Address:

Birthday:

Membership

Card Number:

Post:

Member Type:

vMail

Username:

Password:

Recent History

4/20/2017		Duplicate Card Request
4/20/2017	92	Transfer Member
4/20/2017		Address Change Request

What is Subscription Dues?

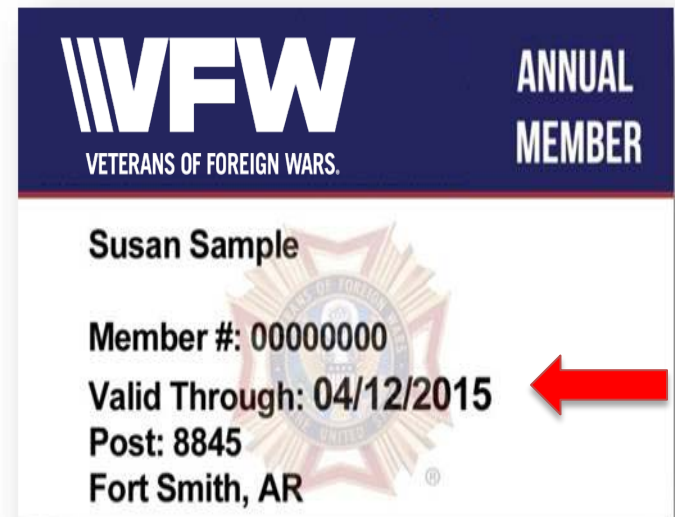
Subscription Dues provides annual members 365 days of membership regardless of when they join the VFW or when they renew.



- **New Memberships will begin on the date processed at National Headquarters.**
- **For Early Renewals, the new Expiration date will be 365 days from original expiration date.**
- **For Late Renewals, the new expiration date will be 365 days from renewal date.**

Annual Card

- Cards are imaged in bold with a “Valid Through” date in an increased font. The “Valid Through” date will vary depending on the membership processing date.



Understanding Memstats and the Roster

MEMSTATS

THE NUMERIC NUMBER OF MEMBERS (Life and Annual) THAT PAY YOUR POST BETWEEN July 1 and June 30th of the current year.

A paying member will appear the very next day after payment if done online.

Total in Memstats does not include Unpaids

The Total in your Roster is larger because it includes the Unpaids in your Post.

MEMSTATS

MemStats can be summed up in one concept:

“What will the status of my Post be on June 30th if no further dues are collected?”

MemStats does not count Unpaid or Expired Members, only Paid Members. This is because MemStats reflects what your Post’s year-end counts will be. It is not intended to be a running total of your Post’s active members (Members in Good Standing).

The reason for this is simple – there are no administrative functions that rely on a Post’s number of Members in Good Standing, and MemStats is solely an administrative tool. All Membership contests rely solely on Paid Members, which is what MemStats tracks.

In short, MemStats follows the money for the membership year.

MEMSTATS

Traditional View

State	Post	Dst	Life	New	Reinst	Cont	Total	Prior Year	Percent	Div	RS	City	State	N/R LM	Prior Annual	Retention
17	7397	2	385	24	1	109	519	527	98.48%	2		LENEXA	KS	8	150	73.33%

MemStats reflects members who have paid their dues to a Post in a given Membership Year. This means that the Post has received dues income for those members, to include Life Members. This does not include other forms of revenue such as Legacy Life payouts.

This only reflects members who have paid dues since July 1st – it is **NOT a count of how many members of the Post are currently in good standing.**

Post Query

Reporting
MMJ Online
Life Member Payout
Legacy Life Member Payout
Legacy Life Members
Post Query
MemStats

Memstats Counts (paid for 2017 membership year)								
Life	New	Reinstate	Continuous	Total	Prior Year	Percent		
405	6	1	59	471	585	80.51%		
Post Counts (members in good standing) ←								
Life	New	Reinstate	Continuous	Expiring	Cont. Trans.	Non-Pay Trans.	Installment	Total
397	4	0	55	80	2	1	5	544
Unpaid								
Unpaid 1 Year		Unpaid 2 Years		Total Unpaid		Deceased		
33		0		33		5		

Any blue number can be clicked on & will populate a roster by name in that category.

POST QUERY

> Personal Services

∨ Post QM Services

> Reporting

MMJ Online

Life Member Payout

Legacy Life Member Payout

Legacy Life Members

Post Query

MemStats

Accounting Report

Post Member Report

Post 2391

Post Report Terminology

Memstats Counts (paid for 2017 membership year)

Life	New	Reinstate	Continuous	Total	Prior Year	Percent
1006	44	28	222	1300	1365	95.23%

Post Counts (members in good standing)

Life	New	Reinstate	Continuous	Expiring	Cont. Trans.	Non-Pay Trans.	Installment	Total
1000	42	28	209	72	6	1	3	1361

Unpaid

Unpaid 1 Year	Unpaid 2 Years	Total Unpaid	Deceased
157	4	161	16

Post Report Terminology

Memstats Counts

Members who have paid for the current membership year (July 1 - June 30).

Life	Members who have paid the full amount for a Lifetime Membership.
New	Annual members who have paid their dues in this Membership Year (July 1, 20XX to present) for the first time.
Reinstate	Annual members who have renewed with more than a two year lapse in continuous membership.
Continuous	Annual members who have renewed with less than a two-year lapse in continuous membership.
Total	The sum of the previous four categories.
Prior Year	Your Post's TOTAL paid members on June 30th, 20XX, the end of the previous Membership Year.
Percent	Your current paid membership percentage as compared to the PRIOR YEAR total.

Post Counts

Members in good standing (dues have not expired).

DEFINITIONS

Member in Good Standing: Any VFW member, Annual or Life, holding a valid membership card that has not yet expired.

Paid Member: A VFW member who has paid their dues during the current membership year.

Expiring Member: A Member in Good Standing who has not yet paid their dues during the current membership year.

Expired Member: A VFW member whose expiration date has passed without their dues being paid.

Post Member Report

Post 2391

[Post Report Terminology](#)

Memstats Counts (paid for 2017 membership year)								
Life 1007	New 46	Reinstate 33	Continuous 254	Total 1320	Prior Year 1365	Percent 96.70%		
Post Counts (members in good standing)								
Life 998	New 43	Reinstate 32	Continuous 219	Expiring 4	Cont. Trans. 6	Non-Pay Trans. 4	installment 2	Tctal 1318
Unpaid								
Unpaid 1 Year 186		Unpaid 2 Years 16		Total Unpaid 202			Deceased 20	

Red entries indicate an unreliable address.

[Download](#) [Print](#)

Card Number	Name	Age	Contact Information	Memstat Type	Current Type	Paid Until	Days Remaining
10586657	Abemathy, Martin D	49	2010 Sweetwater Country Club Dr Apopka FL 32712 (309) 453-9500 deanabemathy@hotmail.com	Continuous	Continuous	12/14/2017	
10374884	Adams, Erik A	36	Unit 15609 APO AP 96224 (951) 217-7012 erikadams@hotmail.com	Continuous	Continuous	5/10/2018	
10300571	Addison Jr., Victor G	60	211 Porpoise Point Dr St Augustine FL 32084 (703) 203-8103 Vaddison@hotmail.com	Continuous	Continuous	2/1/2018	
9826870	Aldrich, Timothy A	50	343 Johns Creek Pkwy Saint Augustine FL 32092	Continuous	Continuous	12/31/2017	



Memstats From OMS

› Personal Services

▼ Post QM Services

› Reporting

MMJ Online

Life Member Payout

Legacy Life Member Payout

Legacy Life Members

Post Query

MemStats

Accounting Report

Membership Statistics

[Post Statistics](#) | [District Statistics](#) | [Department Statistics](#) | [Division Statistics](#) | [National Membership Report](#) | [Dept SO Query](#)

Post Statistics

Post Number:

Go

[Print Friendly Version](#)

State	Post	Dst	Life	New	Reinst	Cont	Total	Prior Year	Percent	Div	RS	City	State	N/R LM	Prior Annual	Retention
10	2391	6	1006	44	28	222	1300	1365	95.23%	1		SAINT AUGUSTINE	FL	11	486	55.14%

Memstats From FL Membership Director

2019-2020 Department of Florida Memstats - All American & All State Stat's as of 6/4/2019

(162 Posts & 19 Dist's)

All State Numbers (AS)

Post	Dst	Life	New	Reinst	Cont	Total	Adj Prior Year*	Percent	Div	RS	City	State	N/R LM	Prior Annual	Retention	N/R %	Needed To 100%	Dept. Div	Total To All State	Needed To All State
706	1	496	27	1	68	592	588	100.68%	2		PENSACOLA	FL	4	123	62.60%	5.44%	0	2	594	2
4407	1	249	9	5	33	296	334	88.62%	3		GULF BREEZE	FL	2	85	40.00%	4.79%	38	3	338	42
4437	1	108	12	0	35	155	153	101.30%	5		DE FUNIAK SPRINGS	FL	2	49	65.31%	9.15%	0	5	157	2
4833	1	280	11	1	49	341	354	96.32%	3		MILTON	FL	4	93	58.06%	4.52%	13	3	358	17
5450	1	223	5	0	89	317	440	72.04%	2		CRESTVIEW	FL	1	223	38.57%	1.36%	123	2	445	128
7674	1	776	23	6	96	901	879	102.50%	1		FORT WALTON BEACH	FL	13	120	79.17%	4.78%	0	1	888	0
11367	1	436	14	0	56	506	486	104.11%	2		MARY ESTHER	FL	5	74	75.68%	3.91%	0	2	491	0
0	1	2568	101	13	426	3108	3234	96.10%	3				31		%	4.48%	126	3	3234	126
251	2	40	7	0	20	67	70	95.71%	8		MONTICELLO	FL	2	34	67.65%	12.86%	3	8	73	6
3308	2	285	18	0	54	357	408	87.50%	2		TALLAHASSEE	FL	2	133	45.86%	4.90%	51	2	413	56
4538	2	73	5	0	12	90	98	91.83%	7		CRAWFORDVILLE	FL	0	26	57.69%	5.10%	8	7	101	11
8095	2	80	1	0	5	86	93	92.47%	7		JASPER	FL	2	16	37.50%	3.23%	7	7	96	10
9225	2	50	6	0	7	63	61	103.27%	9		PERRY	FL	0	14	64.29%	9.84%	0	9	65	2
12010	2	38	1	0	10	49	59	83.05%	9		BRISTOL	FL	1	26	69.23%	3.39%	10	9	62	13
12054	2	38	1	0	10	49	61	80.32%	9		QUINCY	FL	0	23	47.83%	1.64%	12	9	65	16
0	2	604	39	0	118	761	850	89.52%	6				7		%	5.41%	89	6	850	89
1966	3	510	5	0	86	601	586	102.55%	2		FORT LAUDERDALE	FL	1	101	79.21%	1.02%	0	2	592	0
2007	3	137	0	0	35	172	203	84.72%	4		WEST PALM BEACH	FL	0	67	55.22%	0.00%	31	4	208	36
4141	3	177	0	0	40	217	247	87.85%	3		DELRAY BEACH	FL	0	84	54.76%	0.00%	30	3	250	33
4143	3	84	0	0	6	90	108	83.33%	7		RIVIERA BEACH	FL	0	33	30.30%	0.00%	18	7	112	22
4360	3	259	1	0	16	276	284	97.18%	3		PALM SPRINGS	FL	0	48	43.75%	0.35%	8	3	287	11
5335	3	244	8	1	49	302	347	87.03%	3		BOYNTON BEACH	FL	3	116	44.83%	3.46%	45	3	351	49
8182	3	126	3	0	28	157	171	91.81%	5		POMPANO BEACH	FL	0	52	59.62%	1.75%	14	5	175	18
8195	3	458	27	4	75	564	556	101.43%	2		WEST HOLLYWOOD	FL	4	103	64.08%	6.29%	0	2	562	0
9610	3	226	36	0	37	299	274	109.12%	3		LAKE PARK	FL	0	61	67.21%	13.14%	0	3	277	0
10556	3	138	0	0	15	153	151	101.32%	5		BOCA RATON	FL	5	28	71.43%	3.31%	0	5	155	2
0	3	2359	80	5	387	2831	2927	96.72%	3				13		%	3.35%	96	3	2927	96
2297	4	213	3	0	18	234	234	100.00%	4		LAKELAND	FL	0	43	53.49%	1.28%	0	4	239	5
2420	4	282	8	2	45	337	329	102.43%	3		LAKE WALES	FL	4	64	75.00%	4.26%	0	3	333	0
4289	4	293	5	0	50	348	388	89.69%	2		WINTER HAVEN	FL	0	101	51.49%	1.29%	40	2	392	44
8002	4	247	8	1	47	303	342	88.59%	3		LAKELAND	FL	2	110	53.64%	3.22%	39	3	346	43
9853	4	182	1	0	32	215	253	84.98%	3		AVON PARK	FL	2	77	44.16%	1.19%	38	3	256	41
11179	4	32	1	0	11	44	56	78.57%	9		FORT MEADE	FL	0	27	55.56%	1.79%	12	9	59	15
0	4	1249	26	3	203	1481	1602	92.44%	4				8		%	2.31%	121	4	1602	121
471	5	129	0	0	7	136	152	89.47%	5		MIAMI	FL	0	27	29.63%	0.00%	16	5	156	20
3559	5	176	3	0	14	193	255	75.68%	3		MIAMI BEACH	FL	0	86	25.58%	1.18%	62	3	258	65
3911	5	576	8	6	73	663	672	98.66%	2		KEY WEST	FL	14	130	56.92%	4.17%	9	2	679	16
4127	5	394	11	3	43	451	492	91.66%	2		HOMESTEAD	FL	6	114	38.60%	4.07%	41	2	497	46
10068	5	187	1	0	11	199	214	92.99%	4		MIAMI	FL	0	36	30.56%	0.47%	15	4	219	20
10211	5	152	1	0	24	177	194	91.23%	4		KEY LARGO	FL	0	58	46.55%	0.52%	17	4	198	21
10212	5	168	3	0	33	204	203	100.49%	4		MIAMI	FL	0	40	85.00%	1.48%	0	4	208	4
0	5	1782	27	9	205	2023	2182	92.71%	3				20		%	2.57%	159	3	2182	159

All American & All State Membership Requirements For 2018-2019

ALL AMERICAN "POST" REQUIREMENTS

- RECRUIT NEW & REINSTATE >= TO 5% OF PRIOR YEAR TOTAL
- BE IN THE **TOP 50** POSTS IN YOUR RESPECTIVE DIVISION
- MEMBERSHIP > 100 %
- POST MUST HAVE OVER 50 MEMBERS ON JUNE 30, 2019
- MINIMUM OF ONE VOD, ONE PATRIOTS PEN & ONE TEACHER ENTRY TO DISTRICT
- MUST PURCHASE BUDDY POPPIES
- HOLD A FUNDRAISER WITH PROCEEDS TO NATIONAL VETERANS & MILITARY SUPPORT SERVICES, MINIMUM OF \$50
- NATIONAL VETERANS SERVICE - APPOINT A POST SERVICE OFFICER

ALL AMERICAN "DISTRICT" REQUIREMENTS

- RECRUIT NEW & REINSTATE >= TO 5% OF PRIOR YEAR
- BE IN THE **TOP 25** DISTRICTS IN YOUR RESPECTIVE DIVISION
- MEMBERSHIP > 100 %
- MINIMUM OF ONE VOD, ONE PATRIOTS PEN & ONE TEACHER ENTRY TO DEPARTMENT

(Refer to National 2018-2019 Membership Program Manual pp 7-11)

ALL STATE POST REQUIREMENTS

1. AUDITS - On file, on time, accurate
2. Buddy Poppy - Purchase a minimum of three (3) Buddy Poppies per member
3. Cmdr, Sr. or Jr. Vice attended District Meetings or excused.
4. Cmdr, Sr. or Jr. Vice attended Department SOI.
5. Cmdr, Sr. or Jr. Vice attended District SOI.
6. Report the following programs by December 31, 2018:
Loyalty Day, Flag Day, Patriots Day, Memorial day, Independence Day, POW/MIA Day, Veterans Day, VFW Day (Pearl Harbor Day must be reported by 12/31/ 2018)
7. File tax reports with state and federal government, including forms 990 and state sales tax where required
8. Accrue 475 or more points in Program Reporting.
(See Department Awards Program on Dept Website)

*Posts must attain their required percentage in membership by April 30th to receive awards at the Department Convention. Posts may still qualify for all state up until June 30th. If attained, awards will be presented at a later date.

*District Cmdr's must achieve 100% of June 30, 2018 membership totals by April 30th, 2019 to receive award at the Dept. Convention. Districts can still qualify for All State Awards until June 30, 2019 but will be awarded at a later date.

BASED ON JUNE 30th MEMBERSHIP NUMBERS

ALL-AMERICAN POST AND DISTRICT MEMBERSHIP DIVISIONS

Post Membership Min %			District Membership Min %		
Division 1	750-UP	100%	Division 1	5,000-UP	100%
Division 2	356-749	100%	Division 2	3,282-4,999	100%
Division 3	246-355	100%	Division 3	2,172-3,281	100%
Division 4	185-245	100%	Division 4	1,447-2,171	100%
Division 5	143-184	100%	Division 5	906-1,446	100%
Division 6	112-142	100%	Division 6	1-905	100%
Division 7	88-111	100%			
Division 8	68-87	100%			
Division 9	51-67	100%			
Division 10	1-50	100%			

*Minimum of 50 members as of June 30th
BASED ON JUNE 30th ADJUSTED TOTAL

ALL-STATE POST AND DISTRICT MEMBERSHIP DIVISIONS

Post Membership Min %			District Membership Min %		
Division 1	750-UP	100%	Division 1	5,000-UP	100%
Division 2	356-749	100%	Division 2	3,282-4,999	100%
Division 3	246-355	101%	Division 3	2,172-3,281	100%
Division 4	185-245	101%	Division 4	1,447-2,171	100%
Division 5	143-184	102%	Division 5	906-1,446	100%
Division 6	112-142	102%	Division 6	1-905	100%
Division 7	88-111	103%			
Division 8	68-87	105%			
Division 9	51-67	105%			
Division 10	1-50	105%			

*Minimum of 50 members as of June 30th
BASED ON JUNE 30th ADJUSTED TOTAL

* NEW *

All American Eligible Report

Summary

Met	Unmet
0	1

Statistics : **Details :** **Program Year :**

Post :

All
 Met
 Unmet

Generate Report

Export as PDF

Export as CSV

Department	District	Post	Veterans & Military Support Donation	Voice of Democracy	Patriot's Pen	Teacher Award	Buddy Poppy Order	Membership	Service Officer	National Legislative Service	National Veterans Services
Florida			Met	Met	Met	Met	N/A	Unmet	Met	Unmet	Unmet
Florida	7		N/A	Met	Met	Met	N/A	Unmet	N/A	N/A	N/A
Florida	7	4864	Met	Met	Met	Unmet	Met	Unmet	Met	N/A	N/A

VFW Mobile Recruiter App (MRA)

Download by simply visiting the [App Store](#) for iPhone or [Google Play Store](#) for Android devices and search for *VFW Mobile*.

The VFW Mobile Recruiting App is now available for Android devices at the Google Play Store.

GET THE APP NOW!

Get the App now!

VFW
MRA THE OFFICIAL VFW MOBILE APP

Username
Password

Remember my username

Keep me logged in

NOTE: You must have an online membership system account to use this app. To establish an account, please visit [our website](#).

Login

I WANT TO:



I do attest that I am a citizen or national of the United States of America, that I have honorably served or am currently serving in the U.S. Armed Forces, and that I have served overseas in a foreign conflict.

Post Number *

- OR -

Enroll this person as a Member-at-Large.

First Name *

Middle Initial

Last Name *

Suffix

Email Address *

Birthday *

Month Day 1999

SSN

Male Female

Next

MRA – Post Prospects

Members have the availability to transmit “New Member Prospect” information directly to any Post whose Quartermaster has an active OMS account.

****Please note: It is the Post’s responsibility to collect payment. The information being submitted to the Post is prospect information only.***

Here's how the Post Prospect feature works:

- **On Quartermasters OMS account - under Quartermaster Services, "*New Member Prospects*".**
- **Once a New Member Prospect has been submitted to the Post, it will appear in the Post Quartermaster's "*New Member Prospect*" queue.**

> Personal Services

▼ Department QM Services

New Member Prospects

Renew Members

Transfer Member

Decease a Member

Request Duplicate Card

Member Contact Info

» » » » » » » » » »

New Member Prospects

The following persons have shown interest in being a member of a post within your department. Click the name to expand the application and member. Please contact the Quartermaster for each post to determine the status of each applicant. Please understand it is the Post's responsibility to contact each prospective member before processing each application.

For a video tutorial on how to use this feature, [click here](#).

Post 2420 Major J. M. Tillman Post

👤 Nick W Mundy (Veteran, NAVY) recruited by Glen Tilley on 1/24/2017

New Member Prospects

The following persons have shown interest in being a member of a post within your department. Click the name to expand the application and see more detail about the prospective member. Please contact the Quartermaster for each post to determine the status of each applicant. Please understand it is the Post's responsibility to *collect payment* from the prospective member before processing each application.

For a video tutorial on how to use this feature, [click here](#).

Post 2420 Major J. M. Tillman Post

 Nick W Mundy (Veteran, NAVY) recruited by Glen Tilley on 1/24/2017



<u>Address</u>	<u>Qualifying Service</u>	<u>Contact Info</u>	<u>Membership</u>	Approve & Pay
233 N Lakeshore Dr Lake Wales, FL 33859-8701 United States	Global War on Terrorism Expeditionary Medal	(863) 990-4176 BIGMUNDY84@GMAIL.COM Birthday: 5/8/1983	Life \$410.00 Change Membership	Reject



Contact Information

Membership Director:

Scott Hice - 850-305-0064

shice@vfwfl.org

Assistant Membership Directors:

Glen Tilley - 904-460-9345

gftilley@vfwfl.org

(At Large - MAL)

Tom Randall - 954 790-5739

trandall@vfwfl.org

QUESTIONS?



DEPARTMENT OF FLORIDA VFW

Website - <http://vfwfl.org/>

Phone – (352) 622-5126

Fax – (352) 622-3869

VFW NATIONAL HEADQUARTERS

Website - <https://www.vfw.org/>

National Headquarters – (816)-756-3390



Notes

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