



DEPARTMENT OF FLORIDA VFW



DISTRICT INSPECTION FORM 2025-2026

District _____ Inspection Date _____

This Inspection is based on month ending _____

1. Number of Posts in the District? _____
2. Are all District Officers filled? YES NO
3. Are By-Laws adopted in accordance with Section 202 of National By-Laws? YES NO
Date of review and/or approved _____
4. Does the District Adjutant maintain proof of eligibility on file for all District Officers, Elected and appointed? YES NO
a) Are all eligible? YES NO
b) Does it match the District-Election Report? YES NO
5. Did the District elect a new quartermaster? If yes, was an IRS form 8822b submitted to the IRS? YES NO
6. Have all key Committee Chairman been appointed? YES NO
7. Did District hold a School of Instruction? YES NO
8. Reconciled Account Balances
Checking Account (s) \$ _____
Savings Account(s) \$ _____
CD's and/or Bonds \$ _____
Cash on Hand \$ _____
Reconciled Balance Total \$ _____
9. Does the bank statement(s) match the reconciled balances? YES NO
10. Does the balance of accounts match the balance of funds? Fund Balance \$ _____ YES NO
11. Is the Quartermaster bonded? Amount of Bond \$ _____ YES NO
Bonding Company _____ Expiration date _____
12. Is the bond greater than the Reconciled Balance Total in question 9 above? YES NO
13. Have all previous quarterly audits been submitted? YES NO
14. Has IRS form 990 For FY 2024-2025 been filed by November 15th? YES NO
Date of filing: _____
15. Verify a copy has been sent to Dept Head Quarters. YES NO
16. Amount of District dues assessed for each post member? \$ _____
17. Does District have a voucher system for the Commander to sign prior to Quartermaster makes Disbursement? (Must see system Used) YES NO

ADDITIONAL INFORMATION AND COMMENTS BY THE DISTRICT INSPECTOR:

District Commander

District Inspector